

MINUTES of the EF BenCom BOARD MEETING

Wednesday 13th Dec 2023

3.30pm – in person and zoom at MH

Present: Mari Hollander, Tessa Brock, Rupert Davis, Ian Chorlton Anni Broadhead

1. **Apologies:** Ross Jenkins,
2. **Action:** Meditation, sharing & team building activities were carried out.
3. **Matters Arising.**
 - 3.1 Minutes from the previous meeting agreed by all board members.
 - 3.2 All matters arising are picked up in the agenda.
4. **Byelaws**
 - 4.1. a separate meeting to be arranged in Jan 2024 **RD/MH/AB**
5. **OSCR**
 - 5.1 An extension has been granted by Bill Ross.
 - 5.2 **Action.** RD and BR to continue discussions on requirements for a successful OSCR application. Establish if amendments to the original application are sufficient or if the activities section needs a complete re-write as its currently insufficient. **RD**
6. **Bank Account**
 - 7.1 **Action.** Submit details to Mari by 8th Dec. **RJ**
 - 7.2 **Action.** NFA have agreed to hold money for BCEF in lieu of getting a bank account? **MH**
7. **Newsletter**
 - 7.1 **Action.** Final tweaks to the newsletter to be completed. **RD/MH**
 - 7.2 **Action.** Following comments newsletter to be distributed by 15th Dec. **RD**
 - 7.3 **Action** Newsletter includes domain opinion poll and subscription suggestions. **RD**
8. **Community visioning**
 - 8.1 **Action:** NFA to organise a conference in early 2024, BCEF to be part of this, date, and details TBA. **All**
 - 8.2 **Action:** If the conference date is later in Feb, then BCEF to provisionally book UH for Mon 22nd Jan 2024 to do our own visioning with our members ahead of the joint conference. **All**
 - 8.3 **Action.** Consider smaller members meeting in the Sunshine room as being complimentary to the main visioning events. **All**

9. Reflections and Collective thought.

- 9.1 What we have achieved in our first month as an elected board.
 - 9.1.1 We got nominated and elected.
 - 9.1.2 We have good spread of skills.
 - 9.1.3 We have worked well collaboratively.
 - 9.1.4 We have corresponded with OSCR and SLF.
 - 9.1.5 We can use NFA bank account initially.
 - 9.1.6 We are in active conversation with CE of FF
 - 9.1.7 We are about to publish our newsletter.
 - 9.1.8 We are booking U Hall for community meeting dates for 22 or 29 January.
- 9.2 Looking forward to 2024 goals and aspirations for the community we represent.
 - 9.2.1 Apply for and get a bank account.
 - 9.2.2 Meet SLF - Paul H and progress feasibility grant **
 - 9.2.3 Review current housing allocation policy
 - 9.2.4 Access all previous housing needs assessments (conduct a needs assessment if necessary)
 - 9.2.5 Decide which and Access productivity tools and use them.
 - 9.2.6 Correspond with OSCR and describe community benefit points.
 - 9.2.7 Speak with Newbold trust fund - for startup £, for tools and staff
 - 9.2.8 Get an option on the site 'buy out' from the FF.
 - 9.2.9 Create regular meetings to engage members for the community "buy in".
 - 9.2.10 Circulate draft by-laws to members.
 - 9.2.11 Create Job profiles for an Ops team - once we have funding.
including bookkeeper, admin and communications - outreach
 - 9.2.12 Create a web platform for update news and minutes.
 - 9.2.13 ** Grant to work towards a business plan for site developments.

10. Date of the next meeting: Wed 3rd Jan 15.30-17.00 all on zoom